

CITY OF LEON VALLEY



Citizens Police Advisory Committee Meeting

Leon Valley City Council Chambers

6400 El Verde Road, Leon Valley, Texas 78238

Thursday, June 15, 2017

MINUTES

1. The Citizens Police Advisory Committee of the City of Leon Valley, Texas met on the 15th day of June 2017 at 6:00 p.m. in the Leon Valley City Hall located at 6400 El Verde Road, Leon Valley, Texas for the purpose of the following business:

The meeting was called to order by board chairperson Marianna Sanchez at 6:01 p.m. with the following in attendance: Charles (Chuck) Hawsey, Richard Blackmore, Heather Riddle, Dorothy Humphrey, Mark Hernandez, Dean Lowe, Donna Charles, Jesse Barrera, Karen Seiffert, Florencia Shoquist, Saundra Passailaigue and Captain Ruben Saucedo.

2. Marianna Sanchez requested a review of the May 18, 2017, meeting minutes. A motion to approve the prior meeting was proposed and seconded for approval with amendments of meeting date and start time to reflect the meeting date as April 13th at 6:02 pm instead of May 18, at 8:02 pm. The motion carried.
3. Chief's Report is as follows:
 - a. **Burglary of Vehicle Campaign:** The signs are in. **Action:** Signs will be installed.
 - b. **Child Swap & Internet Sale Campaign:** The Call Box is in and the company is working to get it connected. SWAP SPOT signage is in. The person answering the Call Box will be the LVPD Sergeant on duty. Question from previous meeting about recording calls and message data storage as well as missed calls. **Action:** Waiting on answer from company about storage and recording calls.
 - c. **Impound Lot:** The Impound Lot is up and running. As of today there are 14 cars in Impound. The impound lot is in front of Public Works. **Action:** Provide reports in the future on the status of the Impound Lot.
 - d. **Next of Kin Notification:** The program is up and running. If anyone would like a form contact Flo Shoquist. **Action:** Continue to collect data.
 - e. **Police Explorer Competition:** The June 3rd competition was a great success. There were 25 four-person teams who competed with 13 agencies participating in the event. **Action:** Plan for an even bigger and better event for next year.
 - f. **Out of School Kids:** Not as many attending this year on June 11, 2017. However, over 200 kids attended. **Action:** No further action required.
 - g. **Pet Parade:** The Pet Parade was held with low cost vaccinations, as well as 3 dogs and 4 kittens being adopted. **Action:** No further action required.
 - h. **Citizen Concerns from Last Meeting:**

- i. **Alarm Registration Fee:** The person who was in charge of fines retired. A new person has been appointed. Bills for fines are now being sent out.
- ii. **Police Volunteer:** There will be one intern with the police department assigned to the property room. Anyone wishing to volunteer with the Police Department can obtain a form. The city is moving from actual paper forms to a paperless system.
- iii. **Chickens:** Six chickens are allowed in Leon Valley. They must be cooped and 150 feet away from any dwelling. If they are not...call Code Compliance.
- iv. **Decoy Car:** Due to the 2 accidents with the deer population there is currently no extra vehicle to be used as a Decoy Car. It will be re-implemented once fleet is back in force.
- v. **Deer:** Presentation by Texas Parks and Wildlife Department is under review by council.
- vi. **Call Box:** The company is in the process of installing the Call Box.
- vii. **TxDot follow up:** ATS is to complete a study on Bandera Road.
- viii. **Committee goals:** Mariana is in charge of Family Friendly Events
- ix. **Communication between Forest Oaks and Police:** Police are on Next Door and Facebook to increase information distribution to all communities.
- x. **Crime Trends, Needs of Police, Crime Stats in all neighborhoods:** Stats are obtained from the RMS system. The city is working with the vendor to get software to show crime stats requested.
- xi. **Pastoral Council update:** – Still in planning stage.
- xii. **Police / community event in park, June 11, Sunday:** Picnic with neighborhood kids. Wasn't as big as last year, but still well attended.
- xiii. **Boots & Badges event tentatively scheduled for September:** This is put together by Whataburger to bring together families with the Police and Fire Depts. in a positive situation.
- xiv. **Bandera Bowl night:** A possibility that this could be sponsored by the committee. No action taken. Nothing decided.

4. **Neighborhood Watch Program:** The following neighborhoods now have active Neighborhood Watch Programs in place. Shadow Mist (4 Captains), Seneca I (1st meeting), Grass Valley (3rd meeting in the park with 30+ in attendance). Old Mill is to start their program soon. El Verde wanted to know about getting signs for their subdivision. **Action:** Neighborhood watch programs continue to meet and share information to keep residents informed. As Neighborhood Watch programs are organized in each subdivision signs will be purchased to place in those subdivisions.

Red Light Camera: The contract is still pending. The Texas legislature has not yet decided about legality of Red Light Camera. **Action:** Continue to work with vendor on installation of program per contract.

Boots & Badges: No action taken.

5. New items discussed were:

- a. **Security for July 4th Celebration:** Public Works will assemble a perimeter fence around with part with 2 entrances for foot traffic. The parking lot will be restricted. There will be no outside food or drink, no pets (except service animals) and no firearms. Bags will be searched. Officers will be patrolling the neighborhoods. Shuttles will run and have 2 drop off points.
- b. **Presentation on the On It Audit Program:** This is a cooperative effort between the Police Department, Fire Department, Code Compliance and Development and Planning. All businesses are being checked for correct Leon Valley licensing and certificate of occupancy, correct zoning and hazardous materials compliance. It began inside Loop 410 with the goal of cleaning up the entire city of Leon Valley. **Action:** Continue to determine if businesses are compliant. Remove signs of businesses no longer in existence.

6. Citizen Concerns and Committee Member Comments

1. Tall Grass is still a concern.
2. Business Vehicles being parked at the corner of Pepperwood and Clover Bend. This is a residential area and the trucks are a hazard to other vehicles, bikers and pedestrians who come around the corner unaware of the truck's presence.
3. 6311 Rue Sophie home owner moved to nursing care. No one is taking care of the lot. A possible fire hazard.
4. 7103 Tealeaf homeowner passed away. Children not in the area. Concern that no one is caring for the place, yet there are cars in the driveway and lights on.
5. On Shadow Mist commercial trucks are parking at night on the street.
6. Home at Blacksmith and Timberhill broken into via window. What are steps after a burglary?
 - a. Police report
 - b. Property fixed
 - c. Make a list of all items taken
 - d. Be diligent
 - e. Keep lights on
 - f. Call police if you see something suspicious.
7. If a street light is out public works can address it quickly via a report on the city website at "On It!" under appropriate menu item in drop down menu. The following are categories listed: Traffic, streets, & sidewalks; drainage & water; permitting, building & zoning; animal nuisance; unkempt properties; administrative; park; crime control and other concerns. Anyone can report an issue directly to public works via the website for efficiency in getting a problem resolved.
8. Solicitors need a permit from the city of Leon Valley. Utility companies do not need permits to go door to door.

Adjournment

The next meeting was set for Wednesday, July 19, 2017 at 6 pm. Chairperson Marianna Sanchez announced the meeting adjourned. Committee member Charles Hawsey made the motion which was seconded by Donna Charles.

APPROVED:


Marianna Sanchez